



ISubpoena Professional Version 4.0 Update

On **December 8, 2017** the ISubpoena Professional System was updated with new updates, enhancements and modifications. Customers that have subscribed to the annual update and maintenance plan will automatically have access to these new features and enhancements.

Access to ISubpoena will not change. You should be able to access ISubpoena with your current bookmarks and shortcuts. If there is an issue accessing ISubpoena, please refresh your browser, delete your cache or type in the address <https://isubpoena.com> in your browser address bar. We recommend using Google Chrome as the default browser for ISubpoena but other browsers will also work fine.

ISubpoena App Users: Please update your app to the new version 4.0.12082107 from the apple app store or the Google play store. If you have issues, please delete your current ISubpoena app first before downloading and installing the ISubpoena version 4.0 app. If you have any issues please do not hesitate to [contact us](#)

The updates, enhancements and modifications on the next page have been applied to the ISubpoena Professional System. Although we have thoroughly tested all new features before implementation to production, unforeseen issues may arise. If you experience any issues please [contact us](#) immediately.

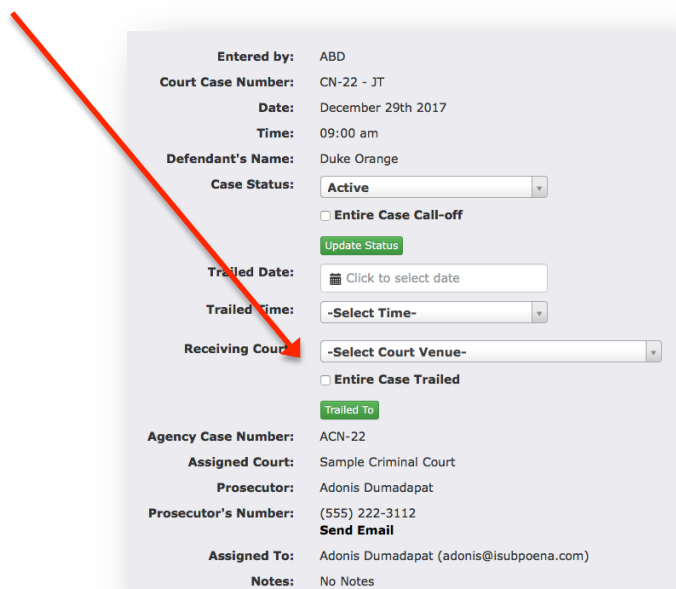
New Feature Updates			Will Benefit		
			District Attorney	Officer or Deputy	Police or Sheriff Dept.
1	New "Trailed to" feature. Subpoenas that are trailed to another date, usually in the same week, will now be placed on the officer's calendar with the new date and time and will stay on their active list. (Early release)	213	X	X	X
2	Added "Entire Case Trailed" feature.	251	X		
3	New Prosecutor conflict calendar. Calendar for prosecutor's unavailability. Access for DA admin and prosecutors only.	206	X		
4	New subpoena viewed feature. Added a new log entry that will show date and time a specific subpoena was viewed by an officer but may not have been given a status.	209	X		X
5	New Brady list management feature.	212	X		
6	New User List menu option. Departments can now select and display users (officers) registered with ISubpoena in their Department.	259			X
7	New "Service Report" option. DA Office Admin and Prosecutors can access this specific report on subpoena service info i.e. Date Issued, Date accepted and date Conflicted.	238 243	X		
	Enhanced Graphic or Display Updates				
8	All similar case notes changed to: "update notes for all officers scheduled for same court case number, same date and time."	227	X		
9	New Multi level menu layout.	258	X	X	X
10	Court Case Number instead of "Case Number" label on Listing pages and subs. (Early release)	222	X	X	X
11	Agency Case Number label on subpoenas and listing pages instead of "Title". (Early release)	219	X	X	X
	General Updates				
12	Conflict calendar case and name search. Now you can search by court case number and by officer name on the conflict calendar to only display officers on that case who are not available	150	X		X
13	Court case number and/or DA case number now in Brady emails.	230	X		
14	Conflict calendar pop ups now indicate conflict type i.e. Vacation, Training or Other.	229	X		X
15	Activity Log now displays if a user used the app or web. (Early release)		X		X
	App Updates				
16	Added "On Call" designator in apps for on call subpoenas.	248	X	X	X
17	Modified the app alerts to indicate subpoena status.	254		X	

	General Bug Fixes	
B1	Fixed Administration login on app bug. Admin accounts will not be able to login on app.	208
B2	Prosecutor Names now sort by last name.	228
B3	Officer Names now sort by last name.	228
B4	Fixed SLO DA Case number not populating in the re-issue option. (Early release)	218
B5	Error messages updated for API interface.	220
B6	Fixed Duplicate subpoenas possibility when using the re-issue feature.	217
B7	Fixed reporting bug. Other counties appeared on searches.	239
B8	Fixed "On Call" subpoenas not visible on active subpoena list.	247
B9	Fixed conflict calendar update bug.	249
B10	Changed "Accept" Button to " Available" after conflict entry on web portal subs. (Early release)	253
B11	Fixed IOS app conflict note section completion issue.	237
B12	Fixed Android app change password error.	236
B12	Fixed Alert issue on some IOS Devices. (Early release)	246
B14	Fixed county only users listed on add conflict page.	260
B15	Fixed Logging on import subpoenas.	234
B16	Fixed DA Case Number field for Glenn County	245

Users of the ISubpoena system suggested some of these updates, enhancements and modifications. We look forward to your suggestions and comments to make this service a tool that will benefit and streamline your criminal subpoena process. Please comment or contact us [here](#)

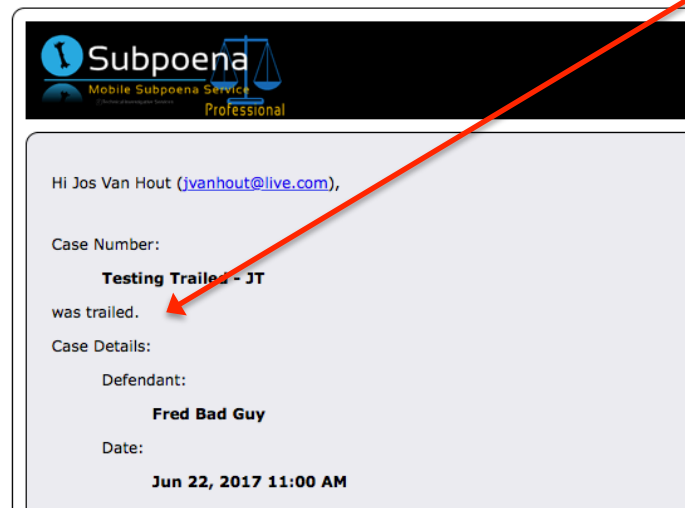
The following are detailed instructions for some of the new features listed above. Please refer to the item numbers associated with the detailed instructions.

#1 & #2 – New "Trailed To" feature. Select new date, time and court.

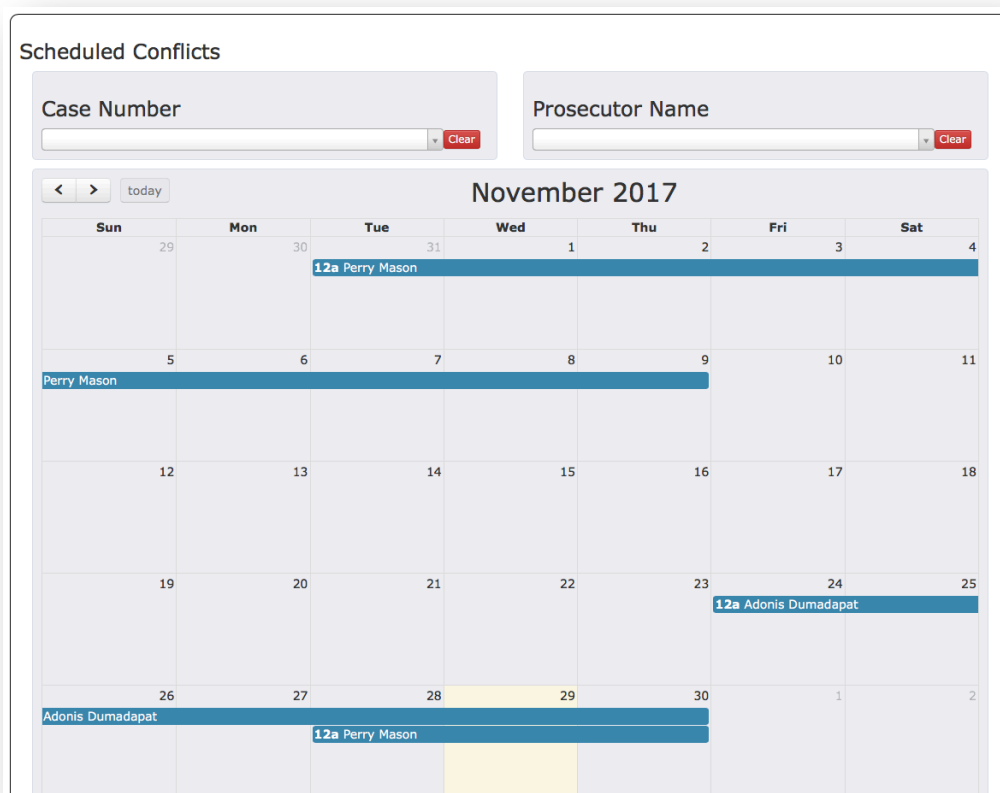


The screenshot displays a web form for managing subpoenas. A red arrow points to the 'Receiving Court' dropdown menu, which is currently set to '-Select Court Venue-'. Other fields include 'Entered by: ABD', 'Court Case Number: CN-22 - JT', 'Date: December 29th 2017', 'Time: 09:00 am', 'Defendant's Name: Duke Orange', 'Case Status: Active', 'Trailed Date: Click to select date', 'Trailed Time: -Select Time-', 'Agency Case Number: ACN-22', 'Assigned Court: Sample Criminal Court', 'Prosecutor: Adonis Dumadapat', 'Prosecutor's Number: (555) 222-3112', 'Assigned To: Adonis Dumadapat (adonis@isubpoena.com)', and 'Notes: No Notes'. There are buttons for 'Update Status', 'Trailed To', and 'Send Email'.


Officers receive alerts and also a backup email indicating the subpoena was trailed. The new trailed subpoena info is moved on the officer's calendar.



#3 – New Prosecutor Conflict Calendar. Available for Prosecutors and DA admin. Search by court case number and by Prosecutor name on the conflict calendar to only display Prosecutors on that case who are not available.



#4 & #15 – New log entry that will show date and time a specific subpoena was viewed by an officer (On Web Account or Mobile App) but may not have been given a status. Log also displays if user used the web portal or the app.



Activity Logs

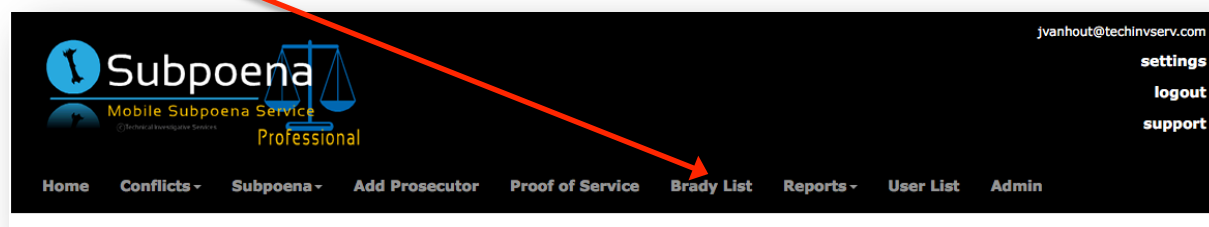
From: 2017-10-01

To: 2017-11-29

[Generate Report](#)

DATE	USER	ACTIVITY	ON MOBILE
Oct 18, 2017 02:34 PM	jvanhout@techinvserv.com	Subpoena with id 468 and court case number 16CM05428 has been set to Active.	FALSE
Oct 18, 2017 02:34 PM	jvanhout@techinvserv.com	Subpoena with id 468 and court case number 16CM05428 has been set to On Call.	FALSE
Oct 18, 2017 02:35 PM	jvanhout@live.com	Subpoena with id [468] was viewed on mobile app at [2017-10-18 14:35:01].	TRUE
Oct 18, 2017 02:35 PM	jvanhout@live.com	Subpoena with id 468 and court case number 16CM05428 has been accepted.	FALSE
Oct 18, 2017 02:35 PM	jva	Subpoena with id [468] was viewed on mobile app at [2017-10-18 14:35:01].	
Oct 18, 2017 02:35 PM	jva		

#5 – New Brady List Management link for DA admin and Prosecutors.



Toggle Brady on or off and print out list of officers using Browser print function.

Home > Brady List

Users

ID	Name	Username	Is Brady	Action
1323	San Luis Obispo Tester	sanluisobispotester@isubpoena.com	Yes	Toggle

Previous 1 Next

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#6 – New User List Management link for Departments.

Subpoena Mobile Subpoena Service Professional

jvanhout@techinserv.com

settings
logout
support

Home Conflicts Subpoena Add Prosecutor Proof of Service Brady List Reports User List Admin

List officers within your department and print out list of officers using Browser print function.

Home > User List

Users

Name	Email	Mobile
Jos Van Hout	jvanhout@live.com	None

Previous 1 Next

#7 – New “Service Report”. Available for Prosecutors and DA admin. See the date a subpoena was served, accepted or conflicted.

Select Category

User

Select User

Adonis Dumadapat

Showing 1 to 20 of 23 entries

Case Number	Assigned To	Date Issued	Date Accepted	Date Conflicted
MCUK-CRCR-16-87196-001	Adonis Dumadapat	Sep 28, 2016 03:31 PM		-
CN-22	Adonis Dumadapat	Jun 14, 2017 07:08 PM	Nov 29, 2017 03:26 PM	-
CCN-9	Adonis Dumadapat	Aug 02, 2017 06:23 AM	-	Nov 29, 2017 03:26 PM
CN-323232	Adonis Dumadapat	Oct 23, 2016 09:53 AM	-	-

#8 – New note text.

Notes:

No Notes


Add a note


☐ Update notes for all officers scheduled for same Court Case Number, same date and time.

Add note

Cancel

#9 – New Menu layout.

**Subpoena**
Mobile Subpoena Service
Professional



jvanhout@techinserv.com

settings
logout
support

Home

Conflicts

Subpoena

Add Prosecutor

Proof of Service

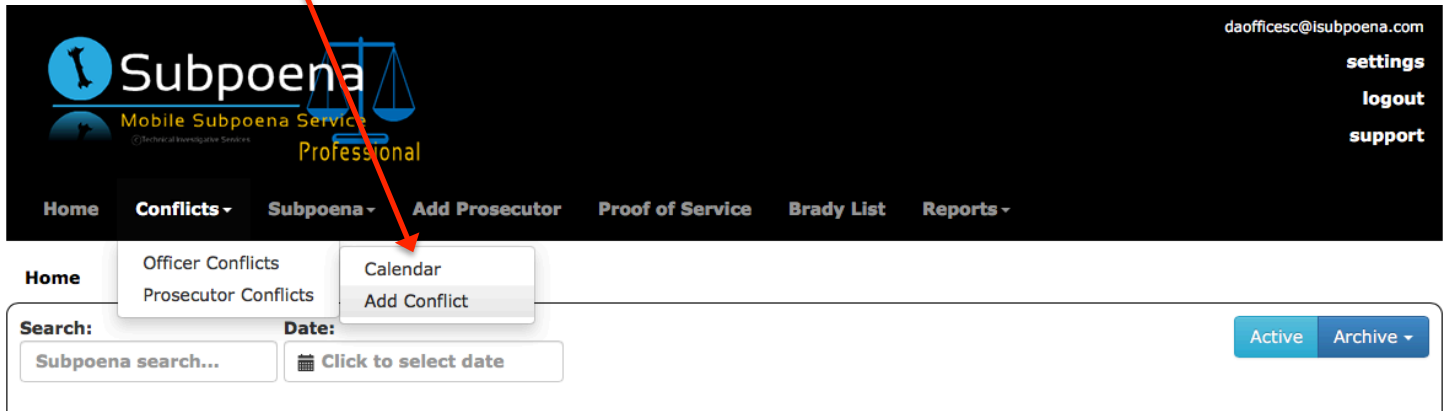
Brady List

Reports

User List

Admin

Multi Level Selections



daofficesc@isubpoena.com

settings
logout
support

Home Conflicts Subpoena Add Prosecutor Proof of Service Brady List Reports

Home
Officer Conflicts
Prosecutor Conflicts
Calendar
Add Conflict

Search: Subpoena search... Date: Click to select date

Active Archive

#10 & #11 – Court case number and Agency Case Number labels.

Subpoena info

Entered by:	ABD
Court Case Number:	CN-22 - JT
Date:	December 29th 2017
Time:	09:00 am
Defendant's Name:	Duke Orange
Case Status:	Active
	<input type="checkbox"/> Entire Case Call-off
	<button>Update Status</button>
Trailed Date:	Click to select date
Trailed Time:	-Select Time-
Receiving Court:	-Select Court Venue-
	<input type="checkbox"/> Entire Case Trailed
	<button>Trailed To</button>
Agency Case Number:	ACN-22
Assigned Court:	Sample Criminal Court
Prosecutor:	Adonis Dumadapat
Prosecutor's Number:	(555) 222-3112
	<button>Send Email</button>
Assigned To:	Adonis Dumadapat (adonis@isubpoena.com)
Notes:	No Notes
	<button>Add Note</button>
Actions:	<button>Available</button> <button>Conflict</button>

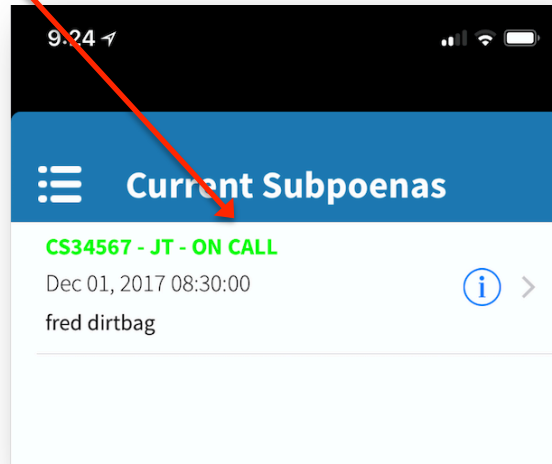
#12 – Now you can search by court case number and by officer name on the conflict calendar to only display officers on that case who are not available.

The screenshot shows the 'Subpoena Professional' web application. The top navigation bar includes links for Home, Conflicts, Subpoena, Add Prosecutor, Proof of Service, Brady List, and Reports. On the right, there are links for settings, logout, and support. The main content area is titled 'Home > Conflict Calendar'. Under 'Scheduled Conflicts', there are two search input fields: 'Case Number' and 'Officer Name', each with a 'Clear' button. Below the search fields is a calendar for 'November 2017'. The calendar grid shows dates from 29 to 11. The 'Case Number' and 'Officer Name' fields are highlighted with red arrows.

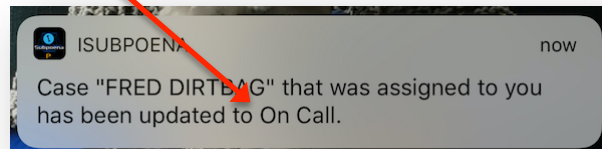
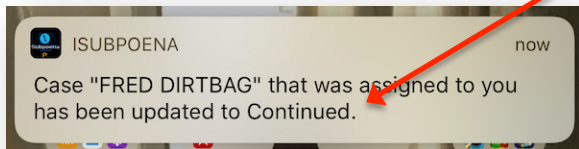
#14 – Conflict calendar pop ups now indicate conflict type i.e. Vacation, Training or Other.

The screenshot shows the same 'Subpoena Professional' web application, but with a 'Conflict' popup window open. The popup contains a list of conflicts, with one entry highlighted: 'Jos Van Hout 2017-07-31 ~ 2017-08-11: Vacation'. A red arrow points to this entry. The background shows the 'Scheduled Conflicts' section of the calendar.

#16 – Added an "On Call" label next to Court case number on "on call" subpoenas in officer subpoena list on Apps.



#17 – App alerts now indicate the subpoena status in the alert information so officers know what occurred with the specific subpoena.



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